

## The OPTIONS Program – PhD & PDF Cohort – Fall 2024

Tuesday, September 24 – Tuesday, November 19 | 2 – 4 PM ET

Date	Time (ET)	Location	Topic	Description	Instructor
Tues. Sept 24	2 – 4 pm	GB117	Labour Market and Transferable Skills	Identify sectors that employ engineering graduates and the skills and attributes employers seek from the workforce.	Craig Steeves, Professor, Institute for Aerospace Studies (UTIAS)
Tues. Oct 1	2 – 4 pm	GB117	Career Exploration Plan I	Reflect on your experiences and stories in an organized way to clarify your strengths, desires, interests, personal qualities and influences using a career management tool. Create a career statement with a professional vocabulary.	Mark Franklin, Practice Leader, CareerCycles.com & Instructor, Engineering Careers (TEP1030)
Tues. Oct 8	2 – 4 pm	GB117	Career Exploration Plan II	Debrief the career management tool. Transform your 'career statement' into an actionable Career Exploration Plan for 3+ career possibilities.	Mark Franklin, Practice Leader, CareerCycles.com & Instructor, Engineering Careers (TEP1030)
Tues. Oct 15	2 – 4 pm	GB117	Networking I: Personal Value Proposition and Optimizing Your LinkedIn Profile	Develop a personal value proposition that communicates the unique value you bring to the workplace. Learn the fundamental building blocks of a LinkedIn profile to support you in building a network of engineering professionals.	Joanne Lieu, Graduate Professional Development Coordinator, Office of the Vice Dean, Graduate Studies
Tues. Oct 22	2 – 4 pm	Online	Networking II: Informational Interviews	Learn how to conduct informational interviews that allow you to explore career options and cultivate meaningful relationships with industry leaders. Conduct a mock interview with a U of T Engineering alumni.	Lydia Wilkinson, Assistant Professor, Institute for Studies in Transdisciplinary Engineering Education and Practice (ISTEP)
Oct 28 to Nov 1 (Complete on your own time)		Online	Job Search Strategies I: Resume and Cover Letter	Apply strategies to showcase your engineering experiences in an employment-oriented resume and cover letter.	Anny Fong, Lecturer, Rotman School of Management
Tues. Nov 5	2 – 4 pm	TBD (Myhal)	Job Search Strategies II: Interviewing	Learn about the types of interview questions and how best to answer them. Participate in a mock interview.	Joanne Lieu, Graduate Professional Development Coordinator, Office of the Vice Dean, Graduate Studies
Tues. Nov 12	2 – 4 pm	GB117	Job Search Strategies III: Workplace Fit and Job Offer Negotiation	Define the workplace and culture factors that are important for your career and life. Learn about the job negotiation process, including what you can negotiate and how to have a negotiation conversation.	Mark Franklin Practice Leader, CareerCycles.com & Instructor, Engineering Careers (TEP1030)
Tues. Nov 19	2 – 4pm	GB117	Leading In Your Career	You landed a job! Now what? Use a self-assessment to discover your working style to transform from an individual technical expert to a collaborative engineering leader. Identify strategies to take initiative in your new job.	Joanne Lieu, Graduate Professional Development Coordinator, Office of the Vice Dean, Graduate Studies